

St. Albans Parish Council

Email: clerk@stalbansparishcouncil.gov.uk

Web: www.stalbansparishcouncil.gov.uk

**You are summoned to the Staffing Committee meeting of St. Albans Parish Council
on Tuesday 29th of July 2025 to be held at Emmanuel Church Hall at 6:30pm.**

AGENDA

- S25-01 ELECTION OF STAFFING COMMITTEE CHAIR**
To elect a chair of the staffing committee for the remainder of the year.

- S25-02 LINE MANAGEMENT**
To discuss and agree line-management of the clerk.

- S25-03 CLERK ROLE DISCUSSION**
To discuss the role of the clerk, duration of the role during reorganisation.

- S25-04 DOCUMENTS AND ASSETS HELD BY CLERK**
To discuss handover of documents and assets at the conclusion of role.

- CLOSE -

Signed

Rachael Ellis

Staffing Committee Chair

Thursday 24th July 2025